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**Genomics Technology Platforms:**

**Operations Support and Technology Development Funds**

**July 2016**

**REGISTRATION FORM**

**All requests for platform support leaded by Québec researchers must be submitted to Genome Canada through Génome Québec. Please contact Diana Iglesias** **diglesias@genomequebec.com** **for further information on Génome Québec’s process and internal deadline dates.**

The deadline for submission of the Registration Form to Génome Québec is **September 2, 2016 (by email at** **diglesias@genomequebec.com****)**. The deadline for submission of the Registration Form to Genome Canada is September 8, 2016. Registrations submitted directly to Genome Canada in the absence of the support of one of the Genome Centres, will **NOT** be accepted.

**Registration** formswill be used to provide early guidance to Genome Canada on elements such as who is applying, what they are planning to do, methods and technologies, approximate budgets, relevance to the RFA and suggested reviewers. This will allow for screening for eligibility and facilitate the early selection of reviewers for the peer review process.

### General Instructions

Refer to the Request for Applications (RFA) Genomics Technology Platforms: Operations Support and Technology Development Funds for more details.

Registration forms must be submitted in electronic format to a Genome Centre. Type must be single-spaced, with top and bottom margins of a minimum of 2.5 cm and left and right margins of a minimum of 1.7 cm. Type font Arial 11 point must be used.

# COMPLETING THE FORM

Each field within the tables in this form will expand to accept more information by using the return
(⮠ ENTER) key. If additional rows are needed in a table, place the cursor in the last field of the last row and press the TAB key.

**MEANING OF SIGNATURES**

The signature(s) of the Platform Leader(s) confirm(s) that this Registration has been reviewed and approved for submission to Genome Canada by all applicants.

The signature of the lead Genome Centre CEO, or designate, confirms that this Registration has been reviewed and deemed eligible for submission to Genome Canada.

**LANGUAGE OF APPLICATION**

Genome Canada provides its competition guidelines in both official languages to ensure that instructions are well understood by all potential applicants. However, to ensure that applications can be sent to the most appropriate non-Canadian reviewers, all applications must be submitted in English.

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REGISTRATION FORM

**Name of Platform:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Estimated Budget Request from Genome Canada**

**over five years (Maximum $10 million):** $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Proposed Platform Leader(s):**

**Platform Leader Co-Platform Leader (if applicable)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name**[[1]](#footnote-1)** |  | Name |  |
| Affiliation |  | Affiliation |  |
| Address |  | Address |  |
| Telephone |  | Telephone |  |
| E-mail |  | E-mail |  |
| Date |  | Date |  |
| Signature**[[2]](#footnote-2)** |  | Signature2 |  |

**Co-Platform Leader (if applicable) Co-Platform Leader (if applicable)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Name |  |
| Affiliation |  | Affiliation |  |
| Address |  | Address |  |
| Telephone |  | Telephone |  |
| E-mail |  | E-mail |  |
| Date |  | Date |  |
| Signature |  | Signature |  |

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**Lead Organization (CEO, President or authorized representative)**

|  |  |
| --- | --- |
| Organization |  |
| Name  |  |
| Title |  |
| Date |  |
| Signature2 |  |

**Genome Centre CEO(s) or authorized representative(s)**

|  |  |  |  |
| --- | --- | --- | --- |
| Administrative Centre**[[3]](#footnote-3)**  | Génome Québec | Co-lead Centre[[4]](#footnote-4) (if applicable) |  |
| Name  |  | Name  |  |
| Date |  | Date |  |
| Signature2 |  | Signature2 |  |
| Additional Centre (if applicable) |  |  |  |
| Name  |  |  |  |
| Date |  |  |  |
| Signature2 |  |  |  |

**METHODS AND TECHNOLOGIES**

Provide a maximum of five (5) words or phrases that describe the methods and technologies that will be available at the Platform.

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| --- |
|  |

Brief description OF Platform

(MAXIMUM ONE PAGE, not including heading and instruction below)

Provide a brief description of the platform and its current and future core capabilities to deliver access to leading edge genomic[[5]](#footnote-5) technology services to projects funded by Canadian public and private sector organizations. This section must address the eligibility criteria.

# Appendix 1

# SUGGESTED REVIEWERS

Please provide the names, contact information and expertise of up to five (5) individuals capable of reviewing the proposal who do not currently reside or work in Canada and with whom the platform team has no conflict of interest.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Affiliation** | **Email address** | **Website URL** | **Expertise (min. of 5 key words)** |
|  |  |  |  |  |  |
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|  |  |  |  |  |  |
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**Reviewers to whom you would prefer that your research plan NOT be sent**

These individuals could include those with whom any member of the platform team has had long standing differences, which could reasonably be viewed as affecting the reviewer’s objectivity. Direct competitors should not be included unless there is a conflict of interest. Please ensure that you provide clear justification for not recommending any particular individual as a reviewer.

|  |  |  |  |
| --- | --- | --- | --- |
| **Last Name** | **First Name** | **Affiliation** | **Justification** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Note:** The final selection of reviewers is at the discretion of Genome Canada.

1. The Platform Leader is responsible for the administrative and financial activities of the Platform. [↑](#footnote-ref-1)
2. Signatures confirm acceptance of the terms as outlined in Meaning of Signatures. [↑](#footnote-ref-2)
3. Administrative Centre refers to the Lead Genome Centre when only one is involved or, if there are Co-Lead Centres, the Centre that has the lead administratively. [↑](#footnote-ref-3)
4. Genome Canada will consider formally recognizing platforms as being co-led by two or more Genome Centres in instances where the platform has established infrastructure to provide services in at least two different regions of the country. [↑](#footnote-ref-4)
5. The term genomics is defined here as the comprehensive study, using high throughput technologies, of the genetic information of a cell or organism, including the function of specific genes, their interactions with each other and the activation and suppression of genes. For purposes of describing Genome Canada’s mandate it also includes related disciplines such as bioinformatics, epigenomics, metabolomics, metagenomics, proteomics and transcriptomics. [↑](#footnote-ref-5)